Getting Connected - Electric Service Checklist

This checklist will help you make sure the necessary paperwork reaches BRMEMC and your job stays on track.

Temporary service will be provided to building under construction until completion by setting meters on a customers own temporary service rig. BRMEMC will also supply service to customers own RV & Trailer pedestals. Permanent service will be extended to buildings that are permanent in nature. Examples of permanent structures include houses, manufactured homes, garages, barns, and businesses.

1 **Call BRMEMC at (706) 379-3121 ext 812** or toll free at (800) 292-6456 ext 812 to establish your new account. Please note that if customer has a temporary service the account number will remain the same. Store your account number here:

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2 **Prepare the site.** Clear area of building materials between pole or underground transformer to the electric service entrance on the building.

3 **Engineer Staking.** BRMEMC will create a workorder which will send an engineer to stake the service and inform customer of cost. (if the customer is met onsite with the engineer) If customer is not on site see next step.

4 **Billing of Construction Cost**
  1. Bill will be mailed to customer with a list of any forms or easements needed
  2. Payment of any costs for construction of electrical services.
  3. Complete and return the service forms to your BRMEMC Service Center.
  4. Final Electrical Inspection needed faxed from county before meter will be set.

5 **Schedule service construction.** Once all items listed in Step 4 have been returned to BRMEMC, we will release the job to the construction department to be scheduled by that supervisor. Once your electriction has completed installing the metering equipment, you must call BRMEMC to insure that we have received the final electrical inspection from your county so that a service crew can be scheduled to install a meter.